



VIRGIN ISLANDS WATER & POWER AUTHORITY

PR-03-26

Liquified Petroleum Gas (LPG) RFP

Date: 10/8/25

ADDENDUM II

Questions & Answers:

1. Section 4.1 (Scope of supply) specifies an annual tolerance of 85 to 115% of 2,000,000 barrels. **The annual estimate is based on historical usage and will remain as stated in Section 4.1.**

The current interim contract specifies a monthly minimum of 180,000 barrels. Can VIWAPA clarify whether a monthly minimum nomination will also apply under PR-03-26 or only the annual tolerance band? **Unlike the interim contract, PR-03-26 does not require a monthly minimum nomination. Only the annual tolerance band applies.**

2. If VIWAPA can guarantee a minimum monthly purchase of 180,000 barrels, would VIWAPA be willing to accept such terms if the pricing is more favorable? **VIWAPA does not guarantee a minimum monthly purchase of 180,000 barrels under this RFP. The Authority's obligation is to purchase a minimum of 85% of the Estimated Annual Quantity, which is 2,000,000 barrels.**
3. What are the minimum and maximum number of shuttle vessel transits per month between St. Thomas and St. Croix? **There is no fixed minimum or maximum number of shuttle vessel trips between St. Thomas and St. Croix; this will be determined based on inventory and shuttle capacity.**

4. When is the start date and potential first day of delivery for PR-03-26? **The start date will be determined following Governing Board approval and contract negotiations.**
5. The existing interim contract (SC-06-26) provides for a 30-day termination notice. If the pricing offered under PR-03-26 is substantially more favorable than the interim contract, does VIWAPA intend to terminate SC-06-26 and commence the new contract within the 30 days? **PR-03-26 is independent of previous agreements. After closure, the Authority will review related contracts and act in the best interest of operations and the people of the Virgin Islands.**
6. Can VIWAPA describe its preferred nomination procedures (frequency, notice period, format) for cargo scheduling under PR-03-26? **This will be determined based on inventory needs, planned and unplanned outages and changes in dispatch.**
7. Please confirm whether the laytime allowed (per RFP section 9.5) applies equally to deliveries in both St. Thomas and St. Croix. **Laytime rules apply equally to both St. Thomas and St. Croix, as detailed in Section 9.5.**
8. Can VIWAPA provide clarification on intended notice of readiness (NOR) and laytime allowances under PR-03-26? **Details are clearly stipulated in PR-03-26, Section 9.5.**
9. Is cargo discharge restricted to daylight hours, or are nighttime discharges permitted under the current port/terminal regulations? **There are no restrictions; both daytime and nighttime discharges are permitted.**
10. Our vessel has a summer deadweight of 3,853.50 MT and a beam of 16.02m. The RFP limits specify 3,190 MT SDWT and 15.98m beam (section 5.2). Given the small variance, can VIWAPA confirm whether this vessel would be acceptable at the St. Croix terminal? **No exceptions will be made to the vessel size limits specified in Section 5.2.**
11. Will VIWAPA provide the reducers, hoses, and connections to interface with the vessel's manifold at both St. Thomas and St. Croix terminals, or must the supplier provide these? **Suppliers are responsible for providing all necessary connections to interface vessels with terminals.**

12. If VIWAPA is required to burn diesel fuel instead of LPG due to potential supply issues on the seller's side, is the seller responsible for the fuel price differential between diesel and LPG? **The remedies for failure to meet supply requirements will be negotiated as part of the final contract.**
13. Is there a minimum product temperature requirement for discharge at VIWAPA's terminals? **Yes. A minimum of 45-degrees Fahrenheit, for refrigerated vessels. However, VIWAPA's preference is to receive pressurized vessels with the capability of accepting return vapors.**
14. Please confirm whether demurrage recovery should be incorporated into the fixed Price Adder, or if demurrage will be treated exclusively as a documented pass-through cost? **Demurrage recovery will be invoiced separately, not included in the fixed price adder.**
15. Would VIWAPA consider floating storage or pre-positioned barges within the region as a compliant contingency solution under the emergency preparedness requirement? **Offerors may propose floating storage or pre-positioned barges; submit options for consideration in your response to RFP.**
16. Can VIWAPA specify what constitutes an acceptable proximity for regional storage assets (e.g. Maximum voyage days from storage to St. Thomas/St. Croix) for evaluation purposes? **Storage assets must allow for LPG delivery within three days.**
17. Will VIWAPA accept standard maritime P&I Club Coverage as meeting the \$20M general liability requirement for vessel operations, or must this be supplemented by a separate commercial general liability policy? **Standard maritime P&I Club Coverage alone does not fully satisfy the \$20 million general liability requirement, as it typically excludes coverage for claims such as bodily injury, property damage, or personal injury. Therefore, P&I Club Coverage must be supplemented by a separate commercial general liability policy to meet VIWAPA's requirements.**
18. For the three client references required (section 7.1), please clarify whether offerors must provide full contract details (e.g. volume, scope, logistics) or if the client's name and contact information alone will satisfy the requirement. **The client's name and contact information with a summary of the engagement will suffice; full contract details are not required.**

19. For the requirement of ten consecutive years of “sourcing, maritime transport and supply” of LPG (Section 7.1), does VIWAPA define “Maritime transport” as direct vessel chartering and operations, or would experience solely as an importer/distributor also qualify? **Both direct maritime transport and importer/distributor experience will be considered for qualification.**
20. Will VIWAPA provide scoring rubrics or thresholds (e.g. what distinguishes “excellent” vs “satisfactory”) under the Technical and Operational Plan criterion? **Please refer to Section 11.2, Selection, Methodology and Scoring in RFP.**
21. For the 5% weighing on CSR, will cash-based initiatives (scholarships, grants) be given more weight than in-kind contributions (training, technical assistance), or will both be considered equally? **All initiatives will be evaluated equally.**
22. The RFP specifies Mont Belvieu (Non-TET) OPIS spot as the index plus a fixed Price Adder. Will VIWAPA consider alternative benchmarks (e.g. Argus, FEI) in cases where suppliers source LPG from different global regions? **Mont Belvieu (Non-TET) OPIS spot is the required index, regardless of supplier sourcing region.**
23. Will VIWAPA conduct a Best and Final Offer (BAFO) round prior to final award? **A BAFO round is often used to allow shortlisted vendors to submit their most competitive offer after initial evaluations. The evaluation committee may choose to conduct a BAFO round at its discretion.**
24. Will other bidders in the RFP be able to see my offer? **Offerors may schedule an appointment to review submitted proposals within ten (10) days following contract execution. Confidential or proprietary information must be clearly marked to ensure it is not disclosed. Specifically:**
- **Anyone wishing to exercise this option is encouraged to email their request to the Contract Administration Division for viewing after the date of contract execution. Offerors must clearly mark any confidential or proprietary information which should not be shared.**
 - **Inspections will be limited to no more than (3) three persons per appointment. Your email request should be sent to contractservices@viwapa.vi.**
 - **Once received, you will be provided with a date and time to review said documents.**
 - **No walk-ins will be accommodated.**

Your cooperation in marking confidential or proprietary information and following the scheduling process is appreciated.

25. Will VIWAPA make its audited financial statements available to Offerors?
Audited financial statements are available on VIWAPA's website.

26. Will the awarded supplier be the only supplier of propane to St. Croix and St. Thomas? WAPA reserves the right to engage other suppliers if necessary to maintain continuity of fuel supply to its facilities.

27. Will VIWAPA be circulating the answers to all queries requested for PR-03-26?
Yes, all Offerors will be provided Addendum II with questions and responses.

28. Is possible to submit an offer for your tender but with a "subject to management approval"? Yes

29. Can we do STS (transfer cargo from one ship to another) whilst at the berth in St Thomas? No. If not, which location does lightering take place? Lightering occurs at Foxtrot, subject to approval by the relevant authorities including Administration, Port Authority, Coast Guard and Mooring Master for all the associated requirements and logistics details.

Regardless of location, are there any charges for this operation, (port or otherwise)? This detail would be made available during the above consultation with the identified entities.

30. Can vessels 'lay-by' at the discharge berths or is waiting allowed at anchorage only? Yes, with authorization from VIWAPA.

31. Can we re-export from tanks at St Thomas? And or St Croix? This operation can be accomplished at the St. Thomas terminal only, for export to the St. Croix terminal.

32. Can we have vessels approved in advance of RFP closing? No. What information will you require and who do we send it to? Vessels cannot be approved before RFP closing; required information should be sent as directed.

33. I want to ask a question - do you already have the storage tanks or are you looking for quotes for storage plus the LPG? Yes, VIWAPA has existing LPG storage tanks; emergency storage is the Offeror's responsibility. Also, see Q.15

34. We have a vessel which fits the parameters of St Croix except for SDWT. Vessel has a SDWT of 3719mt. Are there any waivers or dispensation for vessels that fall slightly outside of restrictions.? **No variance allowed, please adhere to Section 5.2.**
35. Any plans for maintenance or outages at the islands during the course of the contract? **Yes, both terminals and generating facilities will have scheduled and unscheduled maintenance during this contract. Schedules will be provided to the successful bidder for planned outages.**
36. Is there any connection between Ocean Point Terminal and Estate Richmond Terminal? **No physical or contractual connection exists for fuel operations between Ocean Point Terminal and Estate Richmond Terminal.**
37. What are the Post costs for discharging in St Thomas and St Croix? **This information would be obtained from the Virgin Islands Port Authority. The ship's agent would be able to coordinate sourcing those details.**
38. Does the product need to be stench? **No mercaptan/deodorizer needed.**